DISABLED PEOPLES' INTERNATIONAL NORTH AMERICA AND THE CARIBBEAN, INC.
TREASURER
AMENDED BY-LAW 19

19. TREASURER

19.1 The Treasurer shall:

19.1.1 oversee all revenue and expenditure of the Company and in conjunction with the Executive Director administer the funds on the instruction of the Board

19.1.2 ensure proper accounts of receipts and expenditure, supported by documentary evidence is submitted for annual audit

19.1.3 ascertain all moneys paid into the Company are deposited in the bank or banks of deposit prescribed by the Company except such amounts as the Board may authorise to be held as petty cash

19.1.4 ensure that all promissory notes, or any negotiable instruments drawn in favour of the Company are properly prepared

19.1.5 in conjunction with the Executive Director, ensure audits of the finances of the Company are submitted at each biennial Regional Council Meeting of the Company and such other times as the Board may from time to time require

19.1.6 in collaboration with the Board, prepare a year ahead budget for presentation at the biennial Regional Council Meeting.

19.1.7 oversee the development of fundraising strategies